

## Sunburst Farms East, Inc. - Tenant Registration Form

**Owner's Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Email: \_\_\_\_\_  Check, to opt in for electronic mail.

**Property Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

**Tenant Information:**

Tenant Name	Phone Number

**Lease Term:** \_\_\_\_\_ **Date Tenancy Begins:** \_\_\_\_\_ **Date Tenancy Ends:** \_\_\_\_\_

**Tenant Vehicle Information:**

Make	Model	Color	License #

*If your tenant would like to receive electronic correspondence and notices from the association, please provide an email address:*

\_\_\_\_\_

In accordance with ARS §§ 33-1260.01 and 33-1806.01 – Owners must provide the following information regarding their unit – (1) name and contact information of **all adult tenants** in the unit; (2) the time period, including beginning and ending date of any lease or rental agreement; (3) a description and license plate number of the tenants' vehicles.

This form should be completed and returned to the Association, along with the registration fee, prior to the commencement of the lease, but no later than 15 days thereafter. A penalty of \$15 is levied if not returned, is incomplete, or is late.

**Tenant Registration Fee \$ 25.00 (Please make your check payable to Sunburst Farms East, Inc.)**

**Unit Owner**, shall mean the person or persons, owning in fee simple and such ownership is shown by the records of the County Recorder of Maricopa County.

**Tenant**, shall mean any adult living in a unit, without a Unit Owner also living in the unit, regardless of whether rent is charged.

**Please return by:**  
 Fax to (480) 844-2061 (no cover sheet needed)  
 Email to [info@tcpm.net](mailto:info@tcpm.net)  
 Mail to Tri-City Prop Mgmt; 760 S. Stapley Dr.; Mesa, AZ 85204

\_\_\_\_\_  
 Signature of Owner or Rental Agent

Date Submitted: \_\_\_\_\_

**Management Use Only:**

Date Received: \_\_\_\_\_

Processed By: \_\_\_\_\_