

## **Sunburst Farms East Inc.**

### **Board Meeting Minutes May 20, 2024**

All BOD in attendance

Property owners #183,174,252,458,425

Lot 183 spoke to the BOD about upcoming renovations on their property and that Greg L was involved to mark irrigation lines, etc. The property owner wanted to ensure that all was covered as he began renovations.

#### **Secretary:**

- Meeting Minutes to be sent to the BOD for review and approval.
- Discussion was held with property owner 425 relating to damaged Valve and riser on his property from hired contractor. The invoice will be sent to the property owner. Property owner advised the BOD that he was constructing a driveway over the valve and riser he had Greg cap off and the property owner was advised that there needs to be an agreement signed by him and the BOD that he accepts all responsibility going forward for the any and all repairs should their be an issue arrive with the irrigation line and/or valve and riser under the driveway and he accepts responsibility for place a cap on the valve and riser. The property owner was advised that clear Disclosure would not be presented to a Title Company unless SBFE BOD had a signed agreement. Desire is to prepare the agreement and send the document to the property owner to review and sign by a specified date.

#### **Treasurer Report:**

- Judy to resend April Financials to the BOD for review and approval.
- Two property accounts provided to the Secretary to send communication to the property owner about delinquent accounts and collections.

#### **Irrigation System and Bridle Paths**

- Bridle path repair behind properties 123/158 will be held until property owners complete building. Desiree to send communication to the owners to acknowledge their responsibility to repair the Bridle path due once construction is complete.
- Dave present cost for electrical drawings for panel and permitting for the the wellsite \$1500.00 plus the cost of the panel. BOD approved and Dave to contact the electrician to submit all required paperwork to the Bookkeeper.

## **Old Business**

- Status of updated Bank Signers
- Wellsite Filing and Clean up
- Schedule Shredding of old records – add in community involved for shredding.
- Discussion Capital Reserve plan and budget for the community
- Discussion coordinating SBFE neighborhood event at Sereno pat Q1 of 2024

## **New Business: N/A**

Meeting Closed and the BOD went into Executive Session