

Sunburst Farms East Inc. Board of Directors Agenda

When: Monday, November 27, 2023, **Time:** 7:00 pm Regular Board Meeting **Location:** 5515 E. Pershing Ave

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. To facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak with the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented but are not required to act or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. Agenda subject to change.

Secretary

- Meeting minutes from October to be presented and approved.
- Homeowner correspondence
- 2024 BOD Meeting Venue

Treasurers Report/Bookkeeping

- Treasurer Report's and October presented by Judy Nowlin
- Review and approve 2024 S FE Operating Budget
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion

Irrigation/Bridle Path Report –Carol and Jeff

- Repairs or concerns relating to irrigation system/infrastructure and/or Bridle Paths. Properties to review quotes and schedule repair SP #5 and #7
- Wellsite Electrical upgrade
- Bridle Paths – fill needed for erosion and gophers, Discussion and approval.

Legal – N/A

New Business

- Discussion in coordinating SBFE Neighborhood event at Sereno Park in Q1 of 2024
- Discussion in removal of old building at the wellsite and purchase of a storage container to hold SBFE Documents

Old Business

- Status of updated Bank signers
- Wellsite Filing/Cleanup, contractor needed.
- Schedule shredding of old records at wellsite to coincide with file clean
- Discussion to establish a Capital Reserve plan and budget for the community.