

Sunburst Farms East Inc. Board of Directors Agenda

When: Monday, August 28, 2023, **Time:** 7:00 pm Regular Board Meeting **Location:** 5526 E. Voltaire

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. To facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak with the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented but are not required to act or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. Agenda subject to change.

Secretary

- Meeting minutes from June 2023 to be presented and approved.
- Rules & Regulation review updates/clarification needed. Action item for the BOD. Community mailing to follow BOD meeting with updated R&R.
- Section 2 mailing and responses.

Treasurers Report/Bookkeeping

- Treasurer Report's and Financial update for June and July presented by Judy Nowlin
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion
- Status on properties that were sent final notice for delinquent accounts.
- Promissory note for property in Section 4.
- Status of Community information forms

Irrigation/Bridle Path Report –Carol and Jeff

- Repairs or concerns relating to irrigation system/infrastructure and/or Bridle Paths. Properties to review quotes and schedule repair - Lot 153
- Wellsite repair overview

Legal – Executive session to follow meeting.

New Business

- New Meeting Site
- Discussion to establish a Capital Reserve plan and budget for the community.

Old Business

- Bridle Path grade discussion fill of holes and areas of concern.
- Status of updated Bank signers
- Wellsite Filing/Cleanup, contractor needed.
- Schedule shredding of old records at wellsite to coincide with file clean