

Sunburst Farms East Inc. Board of Directors Agenda

When: Monday, May 15, 2023, **Time:** 7:00 pm Regular Board Meeting **Location:** 5515 E. Pershing Ave

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. To facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak with the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented but are not required to act or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. Agenda subject to change.

Secretary

- Meeting minutes from April 17, 2023, to be presented and approved.
- Discussion/review regarding hiring a property management company to facilitate the operations of the community.
- Status of updated Bank signers
- Review of letters to be sent to property owners whose lots were cleared, letters and billing to be sent.
- Review of property owner who has come forward to participate of the BOD, discussion, and vote.

Treasurers Report/Bookkeeping

- Treasurer Report's and Financial update for April presented by Judy Nowlin
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion
- Properties that are due to go to collections.
- Status of Membership forms
- Status of updated Bank signers

Irrigation/Bridle Path Report –Carol and Jeff

- Repairs or concerns relating to irrigation system/infrastructure and/or Bridle Paths.
- Bridle Path grade discussion
- Status of wellsite entrance and proposals for community mail

Legal – n/a

New Business

Old Business

- Wellsite Filing/Cleanup, contractor needed.
- Schedule shredding of old records at wellsite to coincide with file clean

The Board of Directors will hold Executive Session following the conclusion of the regular Board meeting.

