

Sunburst Farms East Inc AGENDA

When: Monday, July 18, 2022, **Time:** 7:00 pm Regular Board Meeting **Location:** 5315 E. Emile Zola Ave

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. To facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak with the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented but are not required to act or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. Agenda subject to change.

Secretary

- Meeting minutes from April, to be presented and approved. (No meeting held May or June 2022)
- Set up workshop to complete and plan/schedule R&R and Bylaws for the community.
- Confidentiality forms to be signed by Board members, and third party contractors
- Credit Card acknowledgement form to be signed by BOD that has credit card for SBFE business use.

Treasurers Report/Bookkeeping

- Treasurer Report's and Financial update for April, May and June presented by Judy Nowlin
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion

Irrigation/Bridle Path Report –Carol and Jeff

- Repairs or concerns relating to irrigation system/infrastructure and/or Bridle Paths.
- Review lots to be billed for Bridle Path clean-up.
- 2023/2024 Irrigation Service proposal
- Review proposal from Norm for path work on 54th and Voltaire

Legal – n/a

New Business

- Bridle path grading
- Review Block and grate proposal for lots that have open vales and risers on Bridle paths

Old Business

- Wellsite Filing/Cleanup, contractor needed.
- Schedule shredding of old records at wellsite to coincide with file clean