

Sunburst Farms East Inc AGENDA

When: Monday, March 21, 2022, **Time:** 7:00 pm Regular Board Meeting **Location:** 5315 E. Emile Zola Ave on the outside patio.

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. To facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak with the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented but are not required to act or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. Agenda subject to change.

Secretary

- Meeting minutes from Annual Meeting, to be presented and approved.
- R&R and Bylaw draft ready for review with BOD. Set up workshop to complete and plan/schedule to send to community.
- Review of what is now needed to provide to lot owners at time of sale.
- Billing of lots in violation after this bulk trash pick-up
- BOD Terms

Treasurers Report/Bookkeeping

- Treasurer Report's and Financial update for January and February Judy Nowlin
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion
- Contractors sign off on bridle path R&R's
- IRS notice of EIN change
- Review Saving account and interest
- Increase disclosure fees 20% annually (admin fees?)
- United Site port-a-pot increase to \$214 monthly
- Sullivan files for shredding
- Increase monthly trans to savings
- Review additional work on disclosures, cost of living and increase (2009-2022)

Irrigation/Bridle Path Report –Carol and Jeff

- Repairs or concerns relating to irrigation system/infrastructure and/or Bridle Paths.
- Lot 57 Irrigation line repair, review quotes and vote
- Review lots to be billed for Bridle Path clean-up.

Legal – n/a

New Business

- Schedule Bridle path grading

Old Business

- Wellsite Filing/Cleanup, contractor needed.
- Schedule shredding of old records at wellsite to coincide with file clean up April 2022