

**Sunburst Farms Meeting Minutes
October 18, 2021**

Location: 5515 E. Pershing Ave.

All BOD in attendance except for Valerie A and Wes Brown

Meeting Minutes

September Meeting minutes were tabled as there was no quorum to review and hold a vote to approve them.

Misc.

Discussion about Lot 175 as a non – water taker and lot to the East put on cutoff due to berms not holding irrigation

Desiree referenced R&D and will speak with Stephanie about Member definition so updating of Bylaws and R&R will be clear. BOD wanted updated fee to start irrigation service – this will be included on update of the R&R.

Review of October Mailer and content.

Financials

Treasurer report for Sept 2021 presented by Judy. Motion made by Steve Hess to approve as presented, 2nd made by Tom Krauch, All BOD present approved

Judy reviewed the process as to how interest and fess are calculated on accounts and she will update the verbiage on the bottom of the account invoices.

BOD insurance with Farm Bureau is complete. Judy has documents scanned and in files.

Judy worked with Pitney Bows (Postage system) to update the lease and to bring the current machine up to date with the new mail specifications. Lease is for 48 months which is standard. BOD approved

Legal

Review of current invoices presented from Stephanie Wilson for September. Motion made by Steve Hess to approve invoices for September 2nd by Tom Krauch. All BOD present approved.

Discussion hourly rate from Stephanie to work on the Bylaws and Bridle paths, Desiree will discuss with Stephanie and ensure Jeff is in the loop, in addition, keep cost down by preparing documents for review with specific questions prior to presenting to legal for review.

Irrigation

Lot 454 in Section 7, Jeff met with lot owner and account and repairs were discussed.

Steve checking on Blue Stake to see if they were contacted before contractor began work, Jeff will review photos of repairs to their valves and risers (total of three repairs) due to contractor.

Wellsite gate, Tom is to review the video of the gate damage from Western – who delivered pump oil. Once we get video, American Fence can be contacted to provide and estimate for repair and we can send all documents and video to Western to come to agreement on the repair.

Bridle Path Cleaning and Maintenance reviewed. Desiree will get an estimate from Colt and Greg on what they would charge to maintain and what their hourly rate is.

Bridle Path Grade – tabled

Lots that have large openings on Bridle paths for irrigation gates - tabled

Discussion on Meeting facility for Annual Meeting. So far, we have not found a solution and as we approach the Annual meeting, the location may need to be outside, or we hold as a BOD and send out information.

Meeting closed at 8:55

Motion made by Steve Hess, 2nd by Tom Krauch. All BOD present approved and the meeting was closed