

AGENDA

Sunburst Farms East Inc. February 8, 2021

MEETING IS ONLY FOR THE BOD – NO HOMEOWNER ATTENDANCE PERMITTED AT THIS TIME DUE TO COVID

Time: 7:00 Regular Board Meeting

Location: Elevate Co Working Conference Room/Paradise Valley Mall

When: Monday, February 8, 2021

Community Members Concerns or Comments: Community members of SBFE are encouraged to participate in Community matters. In order to facilitate communications during open board meetings, a time has been set for members to present information or comments to the members of the Board. There will be time allotted for members to discuss SBFE matters. Members requesting to speak to the Board may do so on items that maybe on the Agenda or Non-Agenda items. The Board will listen and take into consideration the information presented, but are not required to take action or respond to questions nor make comments on the issues during this time. If an item is not on the Agenda, it may be addressed later in the meeting under "New Business". If the matter requires immediate action, the Board will again open the floor for discussion for that item only. We encourage and welcome all homeowners to participate and attend the monthly meetings to stay informed. Agenda subject to change.

Secretary/President

- Review of BOD Communication and Minutes
- DVR for Camera for the Wellsite – replacement, discussion, and vote
- Talley of BOD Ballots for open position, if not enough for a quorum the BOD will open to discussion with Desiree out of the meeting and vote to add her into open position.
- Election of 2021 Officers following open BOD position vote.
- Review Home sales documentation and process and billing
- Discussion of zoom meetings for the next several months for Homeowners to participate in BOD Mtgs.

Treasurers Report/Bookkeeping

- Treasurer Report's and Financial update Judy Nowlin
- Review Homeowner letters, emails, invoices from suppliers/contractors or other for discussion
- Regular monthly legal payments to SBFE Legal Counsel
- Past due lots update
- Review billing relating to Legal – monthly legal payment

Irrigation/Bridle Path Report –Carol and Jeff

- Bridle Path sign replacement – update
- Repairs
- Bridle Path – review of holes and other to be filed and preventative maintenance.
- Bridle Path Owner Clean -up

Legal

- Legal Counsel billing
- Draft of updated and Amended Bylaw's and Rules and Regulations for community mailing - discussion.

***Executive Session following close of regular Board Business. (Bookkeeper – Judy Nowlin will be excused)**

New Business

- Review Home sales documentation and process and billing

Old Business

- Wellsite Filing/Cleanup, Check AC, and wellsite side room – contractor needed.

